



KNOW BEFORE YOU GO



The 27th Annual

ABS EAST

DECEMBER 13-15 | MIAMI BEACH, FL

DELEGATE A-Z GUIDE



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Accommodation & Travel

Delegates are responsible for arranging and paying for their own travel and accommodation. There is a discounted hotel room block at the Fontainebleau Miami Beach, available until Thursday December 9. [Click here](#) to book.



Agenda

The latest agenda can be viewed on [our website](#) or via the Swapcard app. For instructions on accessing Swapcard, please visit the Swapcard section further below.

Live and On-Demand Content: All conference content taking place in-person will be livestreamed and made available on-demand via the Swapcard app.



Attire

The conference dress code requires business attire. Please be sure to wear slacks, buttons downs, blazers, blouse, skirts, etc. (tie optional). We recommend dressing in layers, as temperatures in meeting rooms can vary.

Please do not bring luggage to the conference as we will be unable to accommodate it.



Health & Safety

All in-person conference activities will be held in accordance with the policies outlined in our [Events Shield](#).

For the safety of all participants and in consideration of local guidelines, we **strongly encourage** delegates to:

- Attend in-person only if they are fully vaccinated and show no symptoms of COVID-19 in the 48 hours prior to attending
- Wear masks in public places, including the event spaces
- Maintain good hygiene practices
- Maintain social distancing when possible
- Follow any instructions at the event venue



Meals & Dietary Restrictions

Breakfast will be provided for all delegates on the mornings of Day 2 and 3 of the conference.

Our RSVP-only Women's Networking Breakfast takes place from 8:00-9:00 on Tuesday December 14. To RSVP or add your name to the wait list, please email rosie.bell@imn.org.

Our Delegate Luncheon takes place from 12:45-2:00 on Tuesday, December 14.

When not seated, eating or drinking, we ask that you please remember to wear your mask.

If you have any special dietary requirements, please contact events@imn.org as soon as possible. Though every effort will be made to accommodate, guarantees cannot be made.



Networking

All delegates are invited to participate in our Networking Cocktail Reception on Day 1 from 5:15-6:15PM in the Exhibit Hall. The Day 2 reception, hosted by DZ Bank, takes place in the Track C Session Room (Splash 11 & 12).

Delegates can enhance their onsite networking experience by using the Swapcard app to view the full attendee list, send connection requests, schedule meetings, and engage with sponsors. Once connections are made via the platform, you can chat 1:1 or in groups, host video calls and exchange contact details.



Registration

Registration opens at 8:00AM on Monday, December 13. To reduce crowding and minimize wait times, we have implemented a system of tiered registrations times as outlined below.

- 8:00-9:00AM: All exhibitors setting up a booth
- 9:00-10:00AM: Delegates staying at the Fontainebleau
- 10:00-10:30AM: Delegates staying at the Eden Roc
- 10:30-11:00AM: Delegates with company names beginning A-D
- 11:00-11:30AM: Delegates with company names beginning E-M
- 11:30-12:00PM: Delegates with company names beginning N-Z
- 12:00-1:00PM: General registration for all delegates

We ask that you kindly adhere to your assigned registration tier to ensure a safe and socially distanced registration process.

Please bring a Photo ID as this will be required to claim your badge at the registration desk.



Social Media

Share your participation at ABS East with the wider structured finance community on LinkedIn and Twitter! Be sure to tag us and use the hashtag **#ABSEast** so we can be sure to engage with you.

- LinkedIn: [Information Management Network \(IMN\)](#)
- Twitter: [@IMN_ABSGroup](#)



Sponsors

You can view the list of participating sponsors on [our website](#) or via the Swapcard app.

In addition to visiting sponsors in the onsite exhibit hall, delegates can engage with them by contacting their representatives, downloading resources and scheduling meetings all within the Swapcard app.



Swapcard

Swapcard is the official event app for ABS East. Those attending in-person and virtually can access all livestreaming and on-demand content, network with fellow attendees, and much more.

Be sure to download the Swapcard app prior to the conference to make the most of ABS East:





Venue

Fontainebleau Miami Beach
4441 Collins Avenue
Miami Beach, FL 33140
USA



Wifi Access

Complimentary Wifi access will be available for all participants at the event.

Network name: GolubCapital.

Password: goldstandard



Terms and Conditions

By attending the event, you acknowledge that photographs and/or videos of you may be taken by our conference staff and/or photographers at any time. Furthermore, you grant the conference permission to use photographs and/or videos of your likeness in any type of media, including websites and print publications, without compensation or reward. If you do not wish to be photographed/video recorded then it is your responsibility to notify the conference photographer or staff at time of request.

- [Full Terms & Conditions](#)
- [Health & Safety Guidelines](#)
- [Privacy Policy](#)